

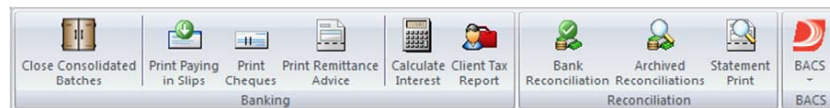
# LEGAL ACCOUNTING

Use Partner for Windows Accounting Partner for all legal accounts requirements

The Accounts Department, as every cashier will confirm, is the hub of the law firm. With compliance being paramount it is good to know that the Partner for Windows Accounting Partner software meets all the known standards as required by such as the SRA, the Law Society and the LSC<sup>1</sup>.

From the sophisticated yet easy-to-use financial accounting system to the fee earner desktop environment, Accounting Partner has everything that a law firm requires to maintain effective financial, time and matter management control. As it is structured around a single database (eliminating duplicate data entry), information is entered, accessed and managed with speed and ease. This software has been designed with the different types of user in mind; for the cashier there are specific and secure screens whilst for the majority of the users the desktop functions are clear and intuitive.

Accounts staff with access to the specific accounts data screens can be restricted yet other users are able to view the ledgers associated with clients and matters as well as post time, make cheque requisitions, e.g. for disbursement cheques, monies on account receipts and draft bills.



Banking Menu



Posting Menu

For Cashiers, Accounting Partner provides:

- Integrated client, nominal and purchase ledgers<sup>2</sup>
- Ability to forward post without having to close off periods
- Money laundering functions which can be customised to your requirements - includes monitoring and reporting
- Posting to consolidated batches
- Automatic production of statement and remittance slips
- Credit Control
- Cheque printing – both single and batched
- Client Interest calculation
- Wide-ranging standard reports together with the ability to customise and write user-defined reports
- Integrates with MS Excel for budgets and Management Reporting
- Comprehensively covers all current LSC contracts including bulk upload of claims and reconciliation of SMP (both CDS and civil) together with all other

## ABOUT PARTNER FOR WINDOWS

Partner for Windows is a comprehensive practice and case management system including accounting, case and document management, time recording and billing which together form a complete system to meet the back and front office requirements of a modern legal practice.

The extensive functionality of Partner for Windows can further be enhanced using a range of specialist third party solutions designed to address key business issues for the legal profession. Each of these solutions is seamlessly integrated into Partner for Windows to ensure that the single practice and case management database remains at the core of the system.

## CONTACT

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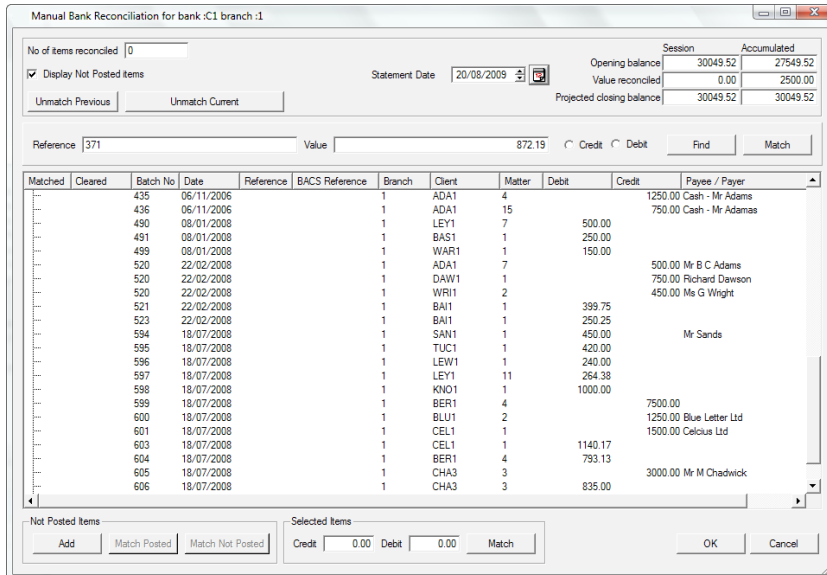
### Postal Address:

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Solent Business Park  
Fareham  
Hampshire  
PO15 7AG

## A PARTNER FOR WINDOWS FACT SHEET

non-standard CDS, Crown Court (LGFS and AGF) as well as both civil and criminal VHCC/CCU work<sup>1</sup>

- Choice of manual or automated bank reconciliation with online bank reconciliation facilities suited to most major banks



Matched	Cleared	Batch No	Date	Reference	BACS Reference	Branch	Client	Matter	Debit	Credit	Payee / Payer
		436	06/11/2006			1	ADA1	4		1250.00	Cash - Mr Adams
		490	08/01/2008			1	LEY1	7	500.00		750.00 Cash - Mr Adamas
		491	08/01/2008			1	BAS1	1	250.00		
		499	08/01/2008			1	WIAF1	1	150.00		
		520	22/02/2008			1	ADA1	7			500.00 Mr B C Adams
		520	22/02/2008			1	DAW1	1			750.00 Richard Dawson
		520	22/02/2008			1	WRI1	2			450.00 Ms G Wright
		521	22/02/2008			1	BAI1	1	399.75		
		523	22/02/2008			1	BAI1	1	250.25		
		594	18/07/2008			1	SAN1	1	450.00		Mr Sands
		595	18/07/2008			1	TUC1	1	420.00		
		596	18/07/2008			1	LEW1	1	240.00		
		597	18/07/2008			1	LEY1	11	264.38		
		598	18/07/2008			1	KNO1	1	1000.00		
		599	18/07/2008			1	BER1	4		7500.00	
		600	18/07/2008			1	BLU1	2		1250.00	Blue Letter Ltd
		601	18/07/2008			1	CEL1	1		1500.00	Celcius Ltd
		602	18/07/2008			1	CEL1	1	1140.17		
		604	18/07/2008			1	BER1	4	793.13		
		605	18/07/2008			1	CHA3	3		3000.00	Mr M Chadwick
		606	18/07/2008			1	CHA3	3	835.00		

Manual bank reconciliation screen in Partner for Windows

### Notes:

- 1 When used in conjunction with the optional LSC Public Funding module.
- 2 When used in conjunction with the optional Purchase Ledger module.

OTHER SOLUTIONS THAT INTEGRATE WITH PARTNER FOR WINDOWS ACCOUNTING PARTNER FOR CASHIERS ARE:

**Automated Archive Manager/Extended Archive Manager** for matter archiving

**Partner TaskCentre** for business process management

**Management Reporting** consultancy/services

**Crystal Reports** for data mining and report development

**URU** for online identity verification

**Digital Dashboard** for business intelligence

## ABOUT TIKITTFB

With more than 30 years of dedication to the legal profession, TikitTFB supports over 600 legal practices throughout the UK with managing risk, ensuring compliance and enhancing profitability using our award-winning Partner for Windows Practice and Case Management system.

Partner for Windows uses industry standard Microsoft technology, enabling the software to be smoothly integrated into existing infrastructures. Catering for firms of all shapes and sizes, Partner for Windows provides a flexible and comprehensive solution which can be readily tailored to meet the needs of practices now and in the future.

Part of the Tikit Group, provider of IT services and software to 90% of the UK's top 100 law firms, TikitTFB is well positioned to make magic circle technology accessible and affordable to large regional and high street firms.

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